



*THE
CONSTITUTION of
the CANADIAN
JAPANESE
CULTURAL
CENTRE of
HAMILTON*

WORKING COPY

ARTICLE 1.

Organization Name.

The name of the organization shall be THE CANADIAN JAPANESE CULTURAL CENTRE of HAMILTON, hereinafter referred to as the CENTRE.

ARTICLE 2.

Mission Statement.

The purpose of the Centre shall be:

- 2.1 To encourage and co-ordinate cultural activities which are essentially of Japanese origin.
- 2.2 To encourage interest in these activities.
- 2.3 To provide instruction and facilities for these activities.
- 2.4 To promote these activities in the community.
- 2.5 To acquaint Canadians with similar interests in Japanese cultural activities with each other.

ARTICLE 3.

Financial Policy.

- 3.1 This Centre shall be a non-profit organization and any funds expended shall be solely for the purposes outlined by Article 2 of this Constitution.

ARTICLE 4.

Membership.

- 4.1 Membership in the Centre shall be open to anyone interested in furthering the cultural activities and who pays the required membership fee.

ARTICLE 5.

Organization.

- 5.1 The officers of the Centre shall comprise of:

The Board Executive and
The Board of Directors

- 5.2 The Board of Directors shall comprise of 9-12 members in total.

- 5.2.1 Terms for the Board of Directors shall be 2 years on December 1st of the election year until November 30th of the second year following.

- 5.2.2 One half of the Executive Board positions shall have their election year in even years with the remaining having theirs in the odd years.

- 5.3 No individual cultural activity shall have more than 2 votes at any Board Meeting.

- 5.4 Prospective Board of Director members should be nominated to the Board of Directors by August 31st for recommendation at the Annual General Meeting. Ratification is required by the voting of a quorum of the

membership at the Annual General Meeting.

5.5 The Board Executive shall comprise of:

1. The President;
2. The Vice-President;
3. The Executive Treasurer;
4. The Executive Secretary; and
5. The Past-President.

The Board Executive terms shall be two years beginning on December 1st of the election year.

The first four positions shall be filled by election from the Board of Directors as ratified under section 5.4 bi-annually.

Nominations for these positions are to be submitted to the Board Executive no later than August 31st of the election year.

The Past –President may but does not necessarily have to be a member of the Board of Directors.

5.6 Committees:

The Board Executive shall appoint a Board of Director to each committee. The committees are to achieve the objectives of the Centre. These committees may include but are not limited to, the following:

- (a) Programme Committee;
- (b) Special Events;

- (c) Internal Communications;
- (d) Fundraising;
- (e) Facility committee;
- (f) Financial committee; and
- (g) Ad hoc as required

ARTICLE 6

Fiscal Year.

- 6.1 The fiscal year of the Centre shall be from
September 1 to August 31 of the following year

ARTICLE 7.

Constitutional Authority.

- 7.1 All programmes while under the sponsorship of the Centre shall abide by the Constitution and By-laws of the Centre as interpreted by the Board Executive.
- 7.2 Each cultural activity may have its respective constitution; nothing therein may contravene the intent of the Constitution of the Centre with respect to legal and civil rights of any member of the Centre.

ARTICLE 8.

The Official Language.

- 8.1 The official, or business language of the Constitution and By-laws of this Centre shall be the English language.

ARTICLE 9.

Location.

- 9.1 The facilities and business office of the Centre shall be located within the City of Hamilton, Ontario

WORKING COPY

ARTICLE 10.

Amendments to the Constitution.

10.1 Constitutional amendments shall be subject to notice of motion and majority consent of the Board of Directors. Proposed amendments to the Constitution are to be made in writing before August 31

10.2 Amendments proposed by this procedure shall require a two-thirds majority vote of the quorum of the membership voting at the annual general meeting for ratification.

WORKING COPY